

HALE SESSIONS APPLICATION  
2023-2024 Academic Year

Checklist – Please complete and submit the following

- Applicant Information
- About Your Child
- Parent/Guardian Contact
- Media Release & Excursion Permission
- Health and Emergency Contact
- Drop-off & Pick-up Authorization
- Consent for Release of Records
- Tuition & Enrollment Contract
- 1 Personal reference emailed directly to Maui Homeschool Hale
- \$50 Application processing fee

**Applications are due May 15, 2023. Enrollment decisions will be made by May 31, 2023.**

Email your complete application to: [info@mauihomeschoolhale.com](mailto:info@mauihomeschoolhale.com). If you need to mail a hard copy, please email or text us (907) 529 9624 for a mailing address.

\$50 processing fee shall be paid by cash, check made out to Maui Homeschool Hale or Venmo @Aria-Thomases.

Once your completed application and \$50 processing fee are received, your submission will be reviewed and we will follow-up about next steps.

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For Maui Homeschool Hale use only

Child's legal name \_\_\_\_\_  
Age \_\_\_\_\_ Date of birth \_\_\_\_\_  
Entering grade \_\_\_\_\_  
Date application received \_\_\_\_\_ \$50 Application processing fee received \_\_\_\_\_  
Form of payment \_\_\_\_\_ Amount \_\_\_\_\_

### APPLICANT INFORMATION

Child's legal name \_\_\_\_\_

Age \_\_\_\_\_ Date of birth \_\_\_\_\_

Names and ages of any siblings \_\_\_\_\_  
\_\_\_\_\_

Current grade \_\_\_\_\_

Current school or homeschool setting \_\_\_\_\_

Previous educational programs or experiences \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Child lives primarily with (guardian name) \_\_\_\_\_

Relationship to child \_\_\_\_\_

Child's primary residence address \_\_\_\_\_  
\_\_\_\_\_

Mailing address (if different from above) \_\_\_\_\_  
\_\_\_\_\_

How did you hear about Maui Homeschool Hale?

- Search engine
- Friend or word-of-mouth
- Facebook
- Instagram
- other \_\_\_\_\_

## ABOUT YOUR CHILD

Please describe your child's personality.

Does your child have favorite interests, topics, or activities?

Please describe your child's home life rhythm (waking time, mealtimes, activities, meet-ups, bedtime etc.).

Do you currently homeschool your children? If yes, please describe. Be as specific as possible. (curriculum, in-person group learning, distance learning, etc.)

Why do you choose to homeschool your children now?

Why do you think this is the best method for educating them?

What is your main objective or focus in homeschooling?

What goals do you want to achieve with your children at home?

What goals do you want to achieve with your children at Maui Homeschool Hale?

What do you want your children to achieve and do with their lives?

What is your overall vision for your homeschooling life?

What are you currently doing to create the homeschool life you envision?

How can Maui Homeschool Hale help you create the homeschool life you envision?

How does your child best learn? (hands-on, visual, auditory, 1:1, small group)

Is your child familiar with Waldorf methods, traditions, festivals, etc. at home or in an educational setting? Please describe.

Do you have any concerns about your child?

Does your child have an IEP or similar plan?

Is there anything else you'd like us to know?

Maui Homeschool Hale thrives on community collaboration. Do you or others in your family have an offering that would contribute to the children's learning experience? Please describe.

### PARENT/GUARDIAN CONTACT

Parent/guardian #1 name \_\_\_\_\_

Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Email \_\_\_\_\_

Parent/guardian #2 name \_\_\_\_\_

Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Email \_\_\_\_\_

Parent/guardian #3 name \_\_\_\_\_

Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Email \_\_\_\_\_

Parent/guardian #4 name \_\_\_\_\_

Home phone \_\_\_\_\_

Cell phone \_\_\_\_\_

Email \_\_\_\_\_

### MEDIA RELEASE

As the parent/guardian of (print child's legal name) \_\_\_\_\_, I grant permission for the use of my child's image, voice, and or work in publications (website, flyers, magazines, online, social media) developed by Maui Homeschool Hale teachers, and for the purpose of increasing our educational contribution to the community of Maui and beyond.

### EXCURSION PERMISSION

- I grant permission to Maui Homeschool Hale to take my child on outings in the community.
- I do not grant permission to Maui Homeschool Hale to take my child on outings in the community.

By signing below, I/we affirm that all of the following on this page is accurate.

Name of parent/guardian \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### HEALTH & EMERGENCY CONTACT

Child's legal name \_\_\_\_\_

Age \_\_\_\_\_ Date of birth \_\_\_\_\_

Is there any special medical issue we should be aware of?

Does your child have any allergies?

Any specific activities your child is not able to participate in?

Parent/guardian to contact in case of emergency

Name \_\_\_\_\_

Phone number 1 \_\_\_\_\_

Phone number 2 \_\_\_\_\_

Physician to contact in case of emergency

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone number \_\_\_\_\_

Emergency contact (if parent/guardian is unavailable, someone other than a parent)

Name \_\_\_\_\_

Relationship to child \_\_\_\_\_

Address \_\_\_\_\_

Phone number 1 \_\_\_\_\_

Phone number 2 \_\_\_\_\_

If your child scrapes a knee, elbow, hand or experiences another minor injury is it OK to administer calendula or arnica cream?

If your child is upset while in our care is it OK to give a few drops of Rescue Remedy?

Anything else we should know about your child and how they respond to accidents or injury?

### CHILD DROP-OFF & PICK-UP AUTHORIZATION

Please list who is authorized to bring your child to the hale and pick up at the end of the day.

First and last name \_\_\_\_\_

Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

First and last name \_\_\_\_\_

Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

First and last name \_\_\_\_\_

Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

First and last name \_\_\_\_\_

Relationship to child \_\_\_\_\_ Phone \_\_\_\_\_

By signing below, I/we affirm that all of the following on this page is accurate.

Parent/guardian name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



### CONSENT FOR RELEASE OF RECORDS

Child's legal name \_\_\_\_\_

Age \_\_\_\_\_ Date of birth \_\_\_\_\_

Current/previous school setting \_\_\_\_\_

Current/previous school address \_\_\_\_\_

Current/previous school phone \_\_\_\_\_

Current/previous school email \_\_\_\_\_

I authorize the release of all records to Maui Homeschool Hale, for the child named above, including:

- Transcripts or written reports for past two years
- Assessments and testing – academic and psycho-educational
- Attendance records
- Most recent grades or written reports

By signing below, I/we affirm that all of the following on this page is accurate.

Parent/guardian name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### TUITION & ENROLLMENT CONTRACT

Child's legal name \_\_\_\_\_

Age \_\_\_\_\_ Date of birth \_\_\_\_\_

Grade child will be entering in Fall 2023 \_\_\_\_\_

Hale Sessions take place Monday thru Thursday 9:30am-2:30pm beginning on August 14, 2023 and ending May 30, 2024.\*\*

Please choose full time (4 days) or part time enrollment.

\_\_\_\_\_ FULL TIME: 4 days / week                      MTWTh                      \$1275 monthly tuition

\_\_\_\_\_ PART TIME: Consecutive days prove best for continuity in our rhythm. Please indicate preferred schedule below. Requests will be honored wherever possible.

- 3 days / week                      Circle one:    MTW                      TWTh                      \$950 monthly tuition
- 2 days / week                      Circle one:    MT    TW                      WTh                      \$750 monthly tuition
- 1 day / week                      Circle one:    M    T    W                      Th                      \$550 monthly tuition

In addition to monthly tuition, there is a \$300 annual materials fee per child. This fee is considered your deposit; it is due upon enrollment and guarantees your child's place.

\*\*Note: Our 2023-2024 academic calendar is subject to change and families will be notified as details are finalized. Our intention is to give families a nice long summer break. While we sort this out, we'd like your feedback. Which works best for your family?

Begin on:                      \_\_\_\_\_ Monday August 14, 2023                      OR                      \_\_\_\_\_ Tuesday September 5, 2023

End on:                      \_\_\_\_\_ Thursday May 23, 2024                      OR                      \_\_\_\_\_ Thursday May 30, 2024

I am also interested in more information about:

- \_\_\_\_\_ Custom Tutoring
- \_\_\_\_\_ In-home Consultation
- \_\_\_\_\_ Online Resources and Distance Learning

### 2023-2024 ACADEMIC YEAR PAYMENT SCHEDULE

Please note that the monthly payment fee does not correspond to the services rendered that month. The schedule is merely a convenient way to meet your total financial obligation.

<b>School Month</b>	<b>Due Date</b>	<b>4 days</b>	<b>3 days</b>	<b>2 days</b>	<b>1 day</b>
August	July 15, 2023	\$1275	\$950	\$750	\$550
September	August 15, 2023	\$1275	\$950	\$750	\$550
October	September 15, 2023	\$1275	\$950	\$750	\$550
November	October 15, 2023	\$1275	\$950	\$750	\$550
December	November 15, 2023	\$1275	\$950	\$750	\$550
January	December 15, 2023	\$1275	\$950	\$750	\$550
February	January 15, 2024	\$1275	\$950	\$750	\$550
March	February 15, 2024	\$1275	\$950	\$750	\$550
April	March 15, 2024	\$1275	\$950	\$750	\$550
May	April 15, 2024	\$1275	\$950	\$750	\$550

## ENROLLMENT POLICIES

**Financial Obligation:** When a family commits to Maui Homeschool Hale, they are making a month-to-month commitment. \$300 deposit is due at the time of enrollment to guarantee your child's place and will be applied to the cost of materials for the 2023-2024 academic year. Tuition is due on the 15<sup>th</sup> of each month from July to April (10 monthly payments). See Payment Schedule above. Families are responsible for paying tuition on time.

**Late Payment Fees and Return Payment Fees:** A late payment fee of \$50 will be assessed for any tuition payment not received within three (3) days of the due date outlined in the Enrollment Contract. Tuition and fees are considered Past Due thirty (30) days after the due date. Parents/guardians shall be responsible to pay all collection fees, attorney fees and any other costs associated with collection of outstanding balance due.

**Refunds:** No portion of tuition paid or outstanding shall be refunded or cancelled in the event of absence, vacations, withdrawal, and/or dismissal of the student from Maui Homeschool Hale. The Enrollment Contract is not contingent on any specific teacher at the time of enrollment and throughout the academic year. Maui Homeschool Hale does not offer make-up days for days missed due to child illness, travel, vacation or other unforeseen circumstances.

All tuition and fees paid, including deposits, pre-payments, application fees, are non-refundable. Refunds shall not be given, even in the case of unforeseen circumstances such as those we saw during the COVID pandemic. A shift to any alternative format, other than in-person learning, shall be at the absolute discretion of Maui Homeschool Hale.

**Communication:** Parents/guardians agree to inform Maui Homeschool Hale of any major incident or situation that may impact their child's ability to focus or perform in the Maui Homeschool Hale setting. Parents/guardians agree to work closely with Maui Homeschool Hale to meet the needs of the child and to ensure the safety of all children in our care. In an effort to keep all lines of communication clear, Maui Homeschool Hale maintains written communication (letters, emails, text). Maui Homeschool Hale will make best efforts to communicate with all parents/guardians named in this Enrollment Contract regarding their child.

**Enrollment Adjustments:** Once enrolled, attendance adjustments – adding or subtracting a day – are at the discretion of Maui Homeschool Hale. Families must submit a request to Maui Homeschool Hale in writing by US Mail or in person and will be handled on a case-by-case basis.

**Withdrawal:** Maui Homeschool Hale offers structured educational opportunities that are in the best interest of your child's educational wellbeing. Withdrawal from Maui Homeschool Hale has an impact on the children socially and on Maui Homeschool Hale operationally. Families that intend to withdraw from Maui Homeschool Hale must notify Maui Homeschool Hale in writing by US Mail or in person. If a child is withdrawn before the end of the 2023-2024 academic year, parents are responsible for paying one additional month beyond the withdrawal month to ensure

operational continuity. No tuition or fee refunds shall be remitted for early withdrawal from the current academic year. Re-enrollment may be possible providing that the child's space has not been filled by someone on the waitlist. Re-enrollment will be assessed a \$50 processing fee.

Learning Differences: In the event that it is determined by Maui Homeschool Hale that the needs of your child are better served in a different setting, Maui Homeschool Hale reserves the right to terminate the Enrollment Contract. Maui Homeschool Hale shall refund prepayment of tuition in accordance with any remaining days of the academic year.

Pick-up and Drop-off: Please do your best to pick up your child on time. We understand that things come up, and will remain at the hale until all children have safely transitioned to parental/guardian care. Parents/guardians will be billed \$1 per minute for care of children past closing time, 2:30pm.

Conflict Resolution: Maui Homeschool Hale teaches and practices Compassionate Communication (Non-Violent Communication). We make every effort to integrate these methods with parents and children alike. On occasion, a misunderstanding or other conflict will arise and require focused conversation among adults. In this case, Maui Homeschool Hale will invite parents/guardians to participate in an adult-only meeting to resolve. At the discretion of Maui Homeschool Hale, a professional NVC mediator will be hired to support the process. Parents/guardians shall be responsible to pay all mediation fees.

Dismissal: If the unfortunate situation arises where Maui Homeschool Hale determines that it cannot meet the needs of the child and/or parents/guardians, and that the child/family shall be dismissed, monthly tuition shall be forgiven in ratio to remaining portion of pre-paid month, except in those instances where the separation is due to a violation of these policies by the parents/guardians. Any and all additional fees (materials, application etc.) are non-refundable.

I/we the undersigned have read and understand all of the above, and agree to abide by the policies outlined herein.

Parent/guardian name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/guardian name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your application to Maui Homeschool Hale. Once your completed application and \$50 processing fee are received, your submission will be reviewed and we will follow-up about next steps. Blessings and gratitude!